

**Humboldt County Rodeo Board
Agricultural District #3 - Regular Meeting
March 13, 2019**

Board Members Present: Kent Maher, Chris Bengoa, Dale Owen, Dave Louk, Becky Hill, Chantelle Nielson, Tom Brown and Fergus Laughridge

Board Members Absent: None

Staff Present: Kim Petersen, Darrel Field and Holly Gallian

Others Present: Kassandra Salvino, Sharon R Bower, Sherrie Bay and Chris Hale.

CALL TO ORDER

Kent called the meeting to order at 5:38 p.m. at the West Hall Convention Center.

PUBLIC COMMENT

No comments were offered by the public.

MINUTES CORRECTION - APPROVAL

Dale moved to approve the February 13, 2019 minutes as submitted. The motion passed unanimously with Chris, Becky and Chantelle abstaining since they were absent.

CORRESPONDENCE REVIEW

None

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Ranch Hand Rodeo

Kim reports that the event went very well with good attendance considering the weather. He notes that we used some camping and stall spaces that are not usually used because of the weather and mud.

Kim also notes WCVA has contracted with Rural Heritage Television who was on-site at the event and will produce a one hour show about the event and community. WCVA spent about \$8,000.00 on the arrangement.

Kim reports that the sound system worked very well and the board agreed citing being able to hear what was going on even outside the building.

The scoreboard was also well received with real time numbers and updates during the event.

Tom recommends adding the horse tie-up facility back to the budget. He notes that due to the weather at the event, the mezzanines were very crowded with participants trying to keep their animals out of the weather while waiting for their performances.

No action was taken

- b. Silver State International Rodeo
Dale reports that he is working on judges and arena directors for the event.

Dale reports that the aforementioned team roping on the Friday, June 28, 2019 will happen this year. He notes that the event was typically in Elko but participants will be participating in SSIR as well so would like to hold the performance in Winnemucca. He notes that there will probably be about 20 overnight stalls.

No action was taken

- c. Tri-County Fair
 - i. Parade Grand Marshall

Darrel presented a list of past and possible Labor Day Parade honorees. Chris moved to honor Don Jones as the Parade Grand Marshall with John DeLong and Charley Amos as possible alternates should Don decline. The motion passed unanimously.

WINNEMUCCA EVENTS COMPLEX (WEC)

- a. Purchase of Temporary Structure of use as a check-in office.
Kim presented two bids for the board. He recommends the less expensive one since the structures seem to be the same in measurement and construction. Fergus moved to purchase the Lofted Barn with a red roof from Old Hickory Sheds for \$8,280.00. The motion passed unanimously.
- b. Facility master plan & project review
The Director notes that the master plan information will be included in the budget.

No action was taken.

- c. Request by the Grange organization for free facility usage.

Kassandra Salvino addressed the board to clarify that she is not requesting free facility usage but asks if there are options for hourly or pro-rated rentals instead of daily rates.

Kent asked Kassandra what the difference is between the Grange organization and 4-H or FFA.

Kassandra replied that in the Grange organization there is no age requirement or restriction. She notes that people of all ages are welcome to participate in any or all Grange programs.

Chris asked Kassandra about insurance.

Kassandra reports that she has purchased insurance for the organization including all active members.

Dave notes that with regard to livestock sales, Grange participation in the Tri-County Junior Livestock Show and Sale over Labor Day Weekend would require proper age groups and forgoing other sales.

Kassandra reports that the Grange has no current plans for livestock sales.

Fergus asked about adopting a pro-rated fee schedule at the Events Complex.

Kent reports that the reason for adopting the fee schedule in the first place was that every group has a reason why they should received a discount or free facilities. Eventually the number of requests became un-workable and the fee schedule was adopted. Kent notes that there are discounted fees in the schedule for official non-profit organizations.

Chantelle asked how often the Grange would meet.

Kassandra answered that it depends on the program and the group. Some programs such as the canine group would meet weekly for an hour or two where others may only be able to meet every other week.

The board recommended that Kassandra speak with staff about scheduling events. Staff will return to the board with any requests for action.

No action was taken.

2018 - 2019 BUDGET REVIEW – MODIFICATION

Kim reports that the County recently modified their accounting software and he is unable to obtain the budget in a clearly printed format at this time.

Kim notes that the bottom line on the budget was within monthly tolerance.

Kim also reports that we had an emergency roof repair on the Indoor Event Center for a total of \$16,000. He comments that we discovered the leak during installation of the new sound system. He notes that the problem has been corrected but we will likely need a budget augmentation at the end of the cycle.

2018 - 2019 CAPITAL PROJECTS BUDGET REVIEW

Kim presented a budget for 2019 including the following for capital projects:

1. \$102,550 to chip seal and stripe all parking lots in conjunction with other county chip seal projects.
2. \$40,000 to replace gates and panels.
3. \$100,000 to install a Family ADA Compliant restroom in the Exhibit Hall. Kim notes that this would be an added restroom and not a remodel of the current

facility. The restroom would replace a corner of our current table and chair storage room.

4. \$80,000 to retrofit the Outdoor Arena sound system.
5. \$16,000 for a fully enclosed side x side UTV.
6. \$88,000 to construct new gravel parking lots. This bid will expand parking by 8 acres.
7. \$80,000 to cover 100 more stalls.
8. \$30,000 added facility safety lighting
9. \$90,000 to upgrade the sewer and water to the original campground

Kim reports that our current Room Tax fund is about \$800,000. The Director also notes that he will be speaking with WCVA about adding a new high definition score board to the Event Center. He estimates the cost at \$80,000. The current board will then be moved to the Pavilion.

Fergus moved to approve the budget as submitted with the addition of a horse tie-up facility on the east side of the Event Center for events such as the Ranch Hand Rodeo. The motion passed unanimously.

FAIRGROUNDS REPAIRS AND MAINTENANCE

No repair or maintenance requests were submitted.

VOUCHERS – EXPENDITURES APPROVAL

Dale moved to approve the outstanding vouchers consisting of:
\$12,937.54 for Ag District #3 through March 13, 2019
\$127,044.85 for the Indoor Event Center through March 13, 2019

The motion passed unanimously with Kent abstaining on items from Communication Creations.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No proposals were made by the board or staff.

PUBLIC COMMENT

No comments were offered by the public.

ADJOURNMENT

Chris moved to adjourn the meeting at 6:42 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field , Secretary