

**Humboldt County Rodeo Board  
Agricultural District #3 – Regular Meeting  
April 10, 2024**

**Board Members Present in Person:** Kent Maher, Chris Bengoa, Dave Louk, Dale Owen, Ginny Hawkins and Fergus Laughridge.

**Board Members Present via Teleconference or Videoconference:** None

**Board Members Absent:** Becky Hill and Tom Brown

**Staff Present in Person:** Kim Petersen, Charlene Fetterly and Darrel Field

**Others Present in Person:** None

**Others Present via Teleconference or Videoconference:** None

**CALL TO ORDER**

Kent called the meeting to order at 5:36 pm.

**PUBLIC COMMENT**

No public comment was presented at the meeting.

**MINUTES CORRECTION - APPROVAL**

Darrel noted that the March 13 dates on the invoices were incorrect and should be corrected to February 29.

Fergus moved to approve the minutes of March 13, 2024 as corrected.

The motion passed unanimously.

**EVENTS UPDATES, REPORTS AND SCHEDULING**

a. Ranch Hand Rodeo

Kim reports that we should have reports available at the next meeting.

No action was taken

**WINNEMUCCA EVENTS COMPLEX (WEC)**

a. Bucking chutes project update

Kim reports that he is working to replace the main arena chutes with new chutes and to shore up the announcer stand and catwalk. He comments that we should have proposals at the next meeting.

Kent reminded the Director that we are required to solicit at least two proposals for the estimated budget of \$65,000.

No action was taken.

## **2023 - 2024 BUDGET REVIEW – MODIFICATION**

Kim presented the budget report as of 4-9-24. At approximately 75% of elapsed time, tax revenue is at 71.34% and room tax revenue is at 63.01%.

Ag District #3 revenue is at 64.37%, wage and benefit expenses are at 67.65%, service and supply expenses are at 59.68% and capital outlay is at 55.03%.

Event Center revenue is at 126.21%, wage and benefit expenses are at 65.54%, and services and supplies are at 70.47%.

Kim commented that a recent increase in natural gas prices are driving up our Natural Gas bill, but the budget is on track.

Kim also presented a list of 2023-2024 capital projects.

As of today, we have completed the Grandstand Deck Retrofit & Seal for \$28,000 with a budget of \$45,000. We purchased a used 2000 gallon water truck for \$40,000 with a budget of \$68,000. We purchased three side by side UTV's for \$60,247 with a budget of \$67,000. We are proceeding with safety and security LED lighting phase two and have so far spent \$34,566 of our \$65,00 budget. The Electronic Message Center project is currently on hold while we contact the owner of the Ferguson building. We finished the circulation fan project in the Pavilion today for \$45,742 of our \$46,000 budget. The Security Camera System phase one is still in process. We spent \$49,995 to Retro fit the sound system in the Pavilion and the Main Arena from savings on above budget items. We are working on the \$65,000 budget for bucking chutes and should have proposals at the next meeting. We spent \$12,910 to retrofit the Tri-County Junior Livestock Show, who reimbursed us \$4500. This item was not in our budget. To date we have spent \$374,002 of our \$526,000 budget, leaving \$220,402.

No action was taken.

## **2024 - 2025 BUDGET REVIEW – APPROVAL**

Kim presented the 2024 – 2025 budget and capital projects approved by the Humboldt County Commissioners.

He reports that he examined previous budgets and tried to bring items into line for amounts observed over the past few years.

Kent suggested raising the natural gas budget line item due to the recent price hike.

The capital items list is as follows:

Ag District #3, Fairgrounds

\$60,000 to install metal roofs on barns 8 and 9

\$8,000 to install sidewalks around the new restroom & shower facility on the east side of the fairgrounds

\$90,000 for landscaping and irrigation along fairgrounds road and the Event Center

\$71,000 to grade and install base rock in campground E and lower campground B for flood control

\$40,000 for security cameras phase 2

\$10,000 for trees and irrigation in campground C

\$50,000 for paint on the exhibit hall, grandstand and cooperative extension office exteriors

\$329,000 total which is less than the projected \$500,000 in room tax revenue

Indoor Event Center

\$35,000 to seal the Event Center roof

\$6,000 to replace the flag pole at the event center.

Kim commented that we were able to reduce our budget by \$30,000 due to the loss of the Honor Camp. He also notes that we will need another year of data to determine the proper level of temporary employees required to make up for the loss of the honor camp during the event season.

Fergus moved to approve the budget as submitted.

The motion passed unanimously.

## **VOUCHERS – EXPENDITURES APPROVAL**

Chris moved to approve the outstanding vouchers consisting of the following:

\$4,266.11 for Ag District #3 through March, 2024

\$11,888.30 for the Event Center through March, 2024

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

## **INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS**

Fergus reported that it was difficult to hear the announcer in the Event Center grandstand during the monster truck event.

Staff will work with sound techs to determine if there is a problem with the equipment or with event settings.

No action was taken.

**PUBLIC COMMENT**

No public comment was presented at the end of the meeting.

**ADJOURNMENT**

Chris moved to adjourn the meeting at 6:07 pm. The motion passed unanimously.

Respectfully submitted,

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Darrel Field, Secretary