

**Humboldt County Rodeo Board
Agricultural District #3 – Regular Meeting
January 11, 2023**

Board Members Present in Person: Kent Maher and Fergus Laughridge

Board Members Present via Teleconference or Videoconference: Dave Louk, Dale Owen, and Ginny Hawkins

Board Members Absent: Chris Bengoa, Tom Brown and Becky Hill

Staff Present in Person: Kim Petersen, Charlene Fetterly and Darrel Field

Others Present via Teleconference or Videoconference: None

CALL TO ORDER

Kent called the meeting to order at 5:36 pm.

PUBLIC COMMENT

No public comment was presented at the meeting.

MINUTES CORRECTION - APPROVAL

Fergus moved to approve the minutes of December 14, 2023

The motion passed unanimously.

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Ranch Hand Rodeo

Kim reports that plans for the rodeo and ancillary events are on schedule. We currently have 11 Ladies teams for the Friday night performance and 22 teams for the Saturday and Sunday Rodeo. We are also receiving vendor, cow dogs, and horse sale entries.

No action was taken

b. Labor Day Rodeo – Review, acceptance or rejection of request for proposal

Kim presented the request for proposal for comment. Since many members were not present in person the document has been sent via email to board members for comment.

Kim also reports that we are proceeding with plans for a Hispanic bull riding and dance at the Friday night Labor Day Weekend event. We are working with a

contractor with the amount of \$25,000 to include the entire performance. His plans are to provide a VIP area around a smaller arena where the bull and bands will perform. He intends to sell tickets starting at \$30 with premiums for VIP seating. We will also retain the bar concession for this event. He also comments that we are expecting the same contractor at the Event Center over Mothers Day weekend.

No action was taken.

WINNEMUCCA EVENTS COMPLEX (WEC)

Kim reports that the Pavilion is open to the public Monday through Saturday from 8:30am to 4:30pm. Staff notes some abuse by users who leave their trash around, place dogs on our tables and other unsavory conduct.

Kim presented proposed rules for the facility to be posted in the pavilion. Since many board members were not present at the meeting, the document has been sent via email to members for comment. He also notes that users have asked to participate in a monthly membership plan but he hesitates to charge money for use of the facility since that may bind us to work the arena daily and other duties we may not have time to perform. He also plans to install surveillance camera in the pavilion.

Fergus asked if we need to notify users that they are under surveillance.

Ginny comments that the Model T is required to notify guest that they are under surveillance while on the property.

Kent will look into the question since we are not necessarily considered a business open to the public.

Kim reports that Honewill has moved all the dirt to the depression on the east side of the pavilion. The area is now level with the pavilion.

No action was taken.

2022 - 2023 BUDGET REVIEW – MODIFICATION

Kim presented the 2022-2023 budget including transaction posted through January 10, 2023. At about 60% of elapsed time; Tax revenues are at 41.69%. Ag District #3 revenues are at 78.56%; wage expenses are at 41.46%; service and supplies are at 64.52% and capital outlay is at 70.53%. Event Center revenue is at 94.67%; wage expenses are at 57.94%; service and supplies are at 57.27% and there are currently no numbers for capital outlay.

Kim comments that the budget is currently on track. The document has been sent via email to board members.

Kim presented a spreadsheet describing completed capital projects.

The sheet reports the following:

- We have yet to spend \$40,000 on Event Center lighting.
- \$3,121 spent on the Horse Tie up arena. We still have \$121,879 in the budget which will be forwarded to 2023-2024 projects.
- \$10,184 spent on new Priefert Roping Boxes with \$0.00 remaining.
- Total Budget for Ag District #3 is \$165,000 with \$13,305 spent and \$161,879 remaining.
- We have yet to spend \$50,000 on a Buddy Vacuum Trailer.
- We spent \$41,721 of the \$38,000 budget for Event Center parking lot lighting.
- We spent \$133,664 of the 185,000 budget for Hoof Beats Horse Stall Cover Retrofit for Barn #6.
- We spent \$99,250 of the \$98,000 budget to expand the East end paved parking lot.
- We have yet to spend \$10,000 on miscellaneous panel and gates.
- We have yet to receive the invoice for moving dirt to the pavilion warm up arena completed by Honewill last week. The budget for the project is \$22,000
- Total Event Center Budget is \$403,000. We have spent \$274,635 with \$128,365 remaining.
- Total Event Complex capital projects budget is \$568,000 with \$290,244 remaining.

Since many members were not present at the meeting, the document has been sent to board members via email.

No action was taken.

2023 – 2024 PROPOSED CAPITAL PROJECTS

Kim presented a list of projects for review including the following:

1. \$310,000 for the Breezeway / Tie-up arena
2. \$75,000 for a used water truck. Kim notes that our current equipment is old and overused.
3. \$38,000 for a new ½ ton pickup. Kim notes that our current equipment is old and overused.
4. \$75,000 for a used dump truck. Kim comments that we need better equipment in order to maintain our facilities.
5. \$5,000 for a parking lot paint striper. Kim notes that cost savings will pay for the equipment at the first use. He also notes that having the striper will allow us to more clearly denote campground spaces during larger events.
6. An unknown amount to retrofit and paint the grandstand deck. Kim notes that this is becoming a safety issue.
7. \$60,000 for Grandstand and arena track lighting. Kim comments that more light in the main arena and around the track is needed.
8. \$25,000 for a side by side UTV. Kim notes that we need this second side by side for stall management and campground spaces.

9. \$50,000 for rubber stall mats in the concrete box stalls. Kim comments that adding mats will help staff to prepare stalls more quickly.
10. \$65,000 for safety and security lighting retrofit for the Pavilion and Event Center. Kim comments that recent lighting upgrades have greatly improved lighting at the events complex and is interested in continuing to upgrade facility lights.
11. \$45,000 to install an electronic sign at the Maverik entrance. This would give us more flexibility to advertise events at the Events Complex.
12. \$65,000 to install large fans in the Pavilion like we have in the Event Center.
13. An unknown amount to install a sprinkler system for the trees on Fairgrounds Drive. Kim comments that the current system is not ideal for the trees or for saving water.
14. \$5,000 for a new flag pole at the Event Center. Kim notes that our current flag pole is not usable in its current state.
15. \$65,000 for new portable bucking chutes. Kim comments that the board asked to upgrade existing bucking chutes at a prior meeting. The price is for Prefert chutes.
16. An unknown amount to cover the warm up arena on the east side of the Pavilion.
17. \$125,000 for a wall around A-1 towing. Many people have commented on the unsightly wrecking yard near our facility.
18. An unknown amount to replace the Junior Livestock Barn. Kim comments that he is working with a committee who notes that the show has outgrown their current facility. He would like to work with the committee so that we can also schedule events at the facility when not in use by the Junior Livestock committee.
19. An unknown amount to upgrade Exhibit Hall restrooms to ADA compliant.

Since many members were not present, the document has been emailed to board members for comment.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Fergus moved to approve the outstanding vouchers consisting of the following:
 \$21,265.23 for Ag District #3 through January 11, 2023
 \$13,792.91 for the Event Center through January 11, 2023

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

No items were presented at the meeting.

PUBLIC COMMENT

No public comment was presented at the meeting.

ADJOURNMENT

Fergus moved to adjourn the meeting at 5:58 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary