

WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Regular Meeting
August 17, 2022
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

Terry Boyle, in-person	Chairman and Motel Representative
Brian Stone, in-person	Vice Chairman and Hotel Representative
Jim Billingsley, in-person	Treasurer and City Representative
John Arant, in-person	Business Representative
Ron Cerri, in-person	County Representative
Kendall Swensen, in-person	Board Administrator
Kent Maher, in-person	Board Counsel

Convention and Visitors Authority Board Officials Absent:

None

Staff Members Present:

Kim Petersen, in-person	Director
Liz Barnard, in-person	Administrative Specialist

Staff Members Absent:

None

Others Present:

Lindsey Tregellas, in-person	777 Barrel Racing
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1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 4:00 pm; the five board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Board Chair Boyle reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday, August 12, 2022, at the Convention Center West Hall (the place of the meeting), online at notice.nv.gov, online at winnemucca.com, online at humboldtcountynv.gov, and at the Humboldt County Court House and Winnemucca City Hall. No persons have requested mailed notice during the past six months.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the board agreed, and

Terry Boyle moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or appears to directly restrict the formation, operation, or expansion of a business. Motion carried, 5-0.

5. CLAIMS REVIEW

The following claims were submitted in list form to the board members with the meeting notice and agenda, with the opportunity to review and obtain further information before or at the meeting:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	26240 - 26306	\$390,747.05

Jim Billingsley moved to approve all claims submitted for August 17, 2022. Motion carried, 5-0.

6. CONSENT AGENDA

6.1. WCVA Meeting Minutes
Meeting Minutes July 20, 2022

6.2. Accommodation Tax 9-month refund request as follows: Seppi (\$1,036.80), Casalez (\$1,125), Palmer (\$547.20)

Brian Stone moved to approve the consent agenda as presented. Motion carried, 5-0.

7. GENERAL BUSINESS

7.1. Lindsey Tregellas, 777 Barrel Racing, cooperative funding request for Last Dash 4 Cash Barrel Race, November 4-6, 2022, \$7,500

Lindsey Tregellas presented the request. The board agreed this is a good race that brings people to town, and they expressed appreciation for the thoroughness in completing the funding request form.

John Arant moved to approve the cooperative funding request for a grant in the amount of \$7,500. Motion carried 5-0.

7.2. Nevada-Idaho ACTRA, request for payment of WEC facility fees for the ACTRA Finals, September 15-18, 2022, \$6,400

Director Petersen presented the request on behalf of ACTRA representative Heidi Feticc. The board agreed this has been a good event for the town in the past.

Terry Boyle moved to approve the cooperative funding request to pay the facility fees for the Nevada-Idaho ACTRA Chapter Finals in the amount of \$6,400. Motion carried 5-0.

7.3. Review and update of the current fee schedule, rules, and regulations for Convention Center
Director Petersen requested a couple of small changes to the fee schedule to cover some previously unaddressed uses for added food vendors.

John Arant moved to approve the proposed rate changes as presented. Motion carried, 5-0.

8. DIRECTOR'S REPORT

8.1. East Hall Exterior Renovation Project report

Director Petersen reported that he and staff met with the architect and the project management company and they toured the East Hall and discussed the history of the property. The architect is working on developing plans for the exterior renovation to present to the board next month.

8.2. East Hall basement concrete de-lamination-report of facility conditions

There has been de-lamination of the concrete discovered in the basement beneath the steps from the parking lot to the North entrance of the building adjacent to Bridge Street. The services of a structural engineer were solicited to review the damage and the original floor plans and provide an assessment of the risks to public safety and the building structural integrity. At this time, the engineer believes the parking lot is safe, but the steps from the parking will remain closed. The damage will likely require resealing the parking lot and determining where the water enters to try and prevent future damage.

9. COUNSEL REPORT

No report.

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10. BOARD ADMINISTRATOR FINANCIAL REPORTS

10.1. Financial Reports

Reports were available in the board packet for review.

Board Administrator Swensen reported that room tax revenue is almost the same as the last year. The Nevada State investment pool did not make much money, but it also did not lose any money. The investment account is down about \$100,000 for the year, due to fluctuations in the bond market. As long as the investment is held to maturity, there should be no loss.

11. OTHER REPORTS

11.1. Miscellaneous Reports

Board Administrator Swensen reported that although the Fairfield Inn has faced multiple delays, the plan is to open by September 1.

Ron Cerri commented that the Rocky View in Orovada is closed. Kent Maher confirmed that it closed due to a lack of available staff.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

John Arant moved to adjourn the meeting at 4:23 p.m. Motion carried, 5-0.

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chair or of any three (3) members of the Board.

Respectfully submitted,

Liz Barnard
Administrative Clerk

APPROVED: September 21, 2022

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Boyle, Stone, Arant, Billingsley, Cerri

NAYS: _____

ABSTAIN: _____

ABSENT: _____

APPROVED:

ATTEST:

Terry Boyle, Chair

Liz Barnard, Administrative Clerk