



*Staff Members Absent:*

None

*Others Present:*

Cam Drake

C R Drake &amp; Sons, Inc.

Kent Maher

Ag District #3

**4. Public Comment**

No public comment.

**5. Meeting Notice Report.**

Chairman Boyle reported that notice, including meeting agenda, was posted by Shelly Noble by 9:00 am Friday, September 28, 2018 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

- 6. Business Impact Determination.** Chairman Boyle asked whether any agenda item proposes the adoption by the city or by the county or by the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237? The Chairman called for board or public input thereon; there was none. Action was taken.

***Jim Billingsley made a motion that there appears to be no business impacting fee matter on today's agenda. The motion carried, 4-0.***

**7. General Business, for discussion & possible action**

**7.1 Review and discussion of bid & options received for Winnemucca Event Center (WEC) sound system retrofit, possible rejection of bid and call for new bids, discussion of joint financing for project with Ag District #3 and Humboldt County, for possible action**

The current sound system at the Event Center is the original that was installed when the building was completed approximately 18 years ago. There have been minor upgrades and changes since then but in the past couple of years it has become apparent that this system is no longer adequate. The dust and dirt in the building, along with the high level of ambient noise at some of our larger events has led to complaints by participants and spectators. It is for this reason that Kim came to this board in March to see if they would support a joint venture with Ag District #3 in funding a new sound system. Kim received a rough estimate of \$120,000 for a new system and the WCVA approved this project on March 21, 2018. At this level, Ag #3 would contribute \$60,000 and WCVA would match that. With this funding level in mind, a bid package was prepared and put out to

bid. Since we do not have the expertise to put technical information in the bid packet, Kim and Bill prepared the packet so that it stated what was required as the end result and had the sound companies design their own systems to accomplish this. There was a mandatory pre-bid meeting at the Event Center on September 5 so that contractors could ask questions and tour the facility. The bids for this project were due in Kim's office on September 26, 2018. There was one bidder offering two different options. This came about because there was an out-of-state sound company that was interested in bidding on the job but did not have a Nevada contractors license. They contacted Cam Drake about serving as the general contractor on this job so they could submit a bid. Cam also spoke with another sound company out of Reno. He is familiar with this company as they have completed several jobs in Winnemucca. Both sound companies would use Drake & Sons as the general contractor. It is for this reason that Drake & Sons submitted a bid with two options, Focus Partners, \$289,309 and Innovative Communications Systems, \$274,237. At the opening it was immediately apparent that the bid amount for each option was significantly higher than we had expected and that these amounts put the project over the threshold requiring that prevailing wage be paid. The board asked for clarification as to why there was such a discrepancy between the amount we had in mind for the project and the amounts of the bids submitted. It appears that the estimate that we were working with was for the equipment only and did not include installation costs. Since we did not know that our estimate did not include installation, the original Invitation to Bid stated that this would not be a prevailing wage project and the bids reflect this. According to Cam, the prevailing wage requirement will add \$12,000 - \$17,000 to the cost of each bid option. At this time, this board cannot go any further with these bids as they are. They must be rejected and then the board would need to decide what course of action they want to take.

***John Arant made a motion to reject the two bid options received on September 26, 2018 for the Winnemucca Event Center sound system retrofit from Drake & Sons. Motion carried, 4-0.***

This board discussed the need to stay below the \$250,000 level to avoid the prevailing wage provision. Kent stated that this year's Ag #3 budget included \$120,000 for this sound project. If WCVA agreed to match that amount, it would bring the project total to \$240,000. This is still a large amount to spend and the board discussed this and other projects they have funded (or co-funded) and the importance of these improvements in order to attract more and larger events. John Arant asked Cam if there was any room for cost reduction in his part of the job. He stated that there is not. This means that any cost reductions would need to come from the equipment. If this board wants this improvement, the next step would be to go out to bid again. Bill has prepared an Invitation to Bid that, if approved, will appear in Saturday's paper. In it the prevailing wage provision is outlined. Once the second set of bids are received, this board can move to discuss cost saving

measures with the winning bidder that may be acceptable. *Jim Billingsley made a motion to, again, publish the Invitation to Bid for the Winnemucca Event Center sound system retrofit as presented by Bill. Motion carried, 4-0.*

This bid is due by noon on October 17, 2018. This is the day of the regular WCVA meeting so this board can review the bids that are received.

**14. Public Comment**

None.

**15. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, October 17, 2018, 4:00 pm.**

**16. Adjournment. *Jim Billingsley made a motion to adjourn this meeting. Motion carried, 4-0.***

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON \_\_\_\_\_, 2018

As written \_\_\_\_\_

As corrected \_\_\_\_\_

Winnemucca Convention & Visitors Authority Board

\_\_\_\_\_  
TERRY BOYLE  
Chairman and  
Motel Representative

\_\_\_\_\_  
BRIAN STONE  
Vice Chairman and  
Hotel Representative

\_\_\_\_\_  
JIM BILLINGSLEY  
Treasurer and City Representative

\_\_\_\_\_  
ABSENT  
RON CERRI  
County Representative

\_\_\_\_\_  
JOHN ARANT  
Business Representative

Attest:

\_\_\_\_\_  
BILL MACDONALD  
Board Secretary and Counsel

\_\_\_\_\_  
ABSENT  
KENDALL SWENSEN  
Board Administrator