



## MINUTES, JUNE 19, 2019

1. **Time, Place and Date.** The Winnemucca Convention and Visitors Authority met in regular session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 4:00 pm on Wednesday, June 19, 2019 with Chairman Terry Boyle presiding.
  
2. **Pledge of Allegiance.**
  
3. **Attendance.** *Convention and Visitors Authority Board Officials Present:*

Terry Boyle	Chairman and Motel Representative
Brian Stone	Vice Chairman and Hotel Representative
Jim Billingsley	Treasurer and City Representative
John Arant	Business Representative
Ron Cerri	County Representative
Bill Macdonald	Secretary and Counsel
Kendall Swensen	Board Administrator

*Convention and Visitors Authority Board Officials Absent:*  
None

*Staff Members Present:*

Kim Petersen	Director
Shelly Noble	Administrative Clerk

*Staff Members Absent:*  
None

*Others Present:*

Craig Walters	44-Hour Softball
Lyle Walters	44-Hour Softball
  
4. **Public Comment**  
None.
  
5. **Meeting Notice Report.**  
Chairman Boyle reported that notice, including meeting agenda, was posted by Shelly Noble by 9:00 am Friday, June 14, 2019 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.
  
6. **Business Impact Determination.** Chairman Boyle asked whether any agenda item proposes the adoption by the city or by the county or by the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in

substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237? The Chairman called for board or public input thereon; Counsel reported there was no agenda problem; there was no public comment thereon. Action will be taken.

***Brian Stone made a motion that there appears to be no business impacting fee matter on today's agenda. The motion carried, 3-0.*** Ron Cerri and Jim Billingsley were not present for this vote.

## 7. Minutes, Review & Action

Prior meeting minutes of May 22, 2019.

***John Arant made a motion to accept the minutes of the May 22, 2019 meetings. Motion carried, 3-0.*** Ron Cerri and Jim Billingsley were not present for this vote.

8. **Claims, Review & Action** The following claims, which had been submitted in list form to the board members for review with their 3-day meeting notice and agenda, with the opportunity to obtain further information before or at the meeting, were submitted for payment on June 19, 2019:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	23722 - 23797	\$300,315.13

***Brian Stone made a motion to approve all claims as submitted. The motion carried, 3-0.*** Ron Cerri and Jim Billingsley were not present for this vote.

## 9. General Business, for discussion & possible action

### 9.1 Accommodations tax 9-month refund requests, for possible action

Privett (\$792), Mauck (\$780)

***Terry Boyle made a motion to approve the accommodation tax 9-month refunds for Steve Privett (\$792) and Herbert Mauck (\$780). Motion carried, 3-0.*** Ron Cerri and Jim Billingsley were not present for this vote.

### 9.2 Craig Walters, 44-Hour Softball Tournament, July 19-21, 2019, request for Cooperative Funding, for possible action

The 44-Hour Softball Tournament was a summer staple here for many years. Dennis Deputy was the most recent producer of this event and the proceeds went to the Paradise Valley Fire Department. Due to declining participation as other communities hosted their own overnight tournaments, Mr. Deputy ceased organizing this event a few years ago. Craig Walters and his brother Lyle Walters are here today to request funding to assist them as they look to

resurrect this event here in July. According to Mr. Craig Walters, the response from softball teams he has spoken with in the Reno/Sparks area has been very positive. He has verbal commitments from approximately 30 teams to attend this year's event and he is hopeful that over 50 teams will, ultimately, participate. Craig and Lyle are planning for this to, once again, become an annual summer event in Winnemucca and would like to see it eventually support local youth scholarships as it gains momentum and they have more teams participate. The City has approved their request to use the sports complex for this weekend. No overnight camping will be allowed on the complex and Craig assured the board that they will have security to make sure that everyone complies. Also, Mr. Walters assured the board that additional dumpsters will be available on the complex all weekend since additional trash generated has always been an issue. According to information provided in their funding request, the \$300 team entry fee will be used to pay officials and cover other operating expenses. Craig and Lyle are requesting \$10,000 from WCVA to cover their prizes and awards. Board members asked if Dennis Deputy had been contacted for his input and suggestions since he would be a good source of information. Both Craig and Lyle said they have been unable to contact Dennis. Brian asked why they were coming before this board to request funding since their flyer and the funding form stated that this was the Model T 44-Hour Softball Tournament. Craig stated that Model T was working with them on a room rate but had not made any other financial contributions so that name may be misleading. After some additional discussion, ***John Arant made a motion to approve a \$5,000 grant and \$5,000 underwriting for the 44-Hour Softball Tournament, July 19-21, 2019. Motion carried, 5-0.***

**10. Director's Report.**

**10.1 Financial reports on WCVA events**

No report.

**11. Secretary and Counsel, Monthly report, for discussion & possible Action**

**11.1 Review report of June 2019, for information**

Bill's report was included in the meeting packets available online.

**11.2 Budget procedural compliances report**

Included in Bill's report.

**11.3 Chamber of Commerce report for May 2019, for review**

Included in Bill's report.

**11.4 Update on delinquencies, possible request for authorization for disclosure of confidential information on one or more licensees, for possible action**

Included in Bill's report.

**11.5 Joe Mackie Hall – status report**

Terry stated that at the recent meeting with the P3 representatives where they presented their preliminary drawings/ideas for Joe Mackie Hall, the price came in considerably higher than this board had discussed. P3 will go back to do some re-design work and return with some different ideas that will reduce the cost. P3 is recommending that the building be renovated extensively with some additional square footage added on the rear of the building to accommodate the banquet seating, restrooms and new commercial kitchen we require. The pillars on the main floor will have to remain. This was a major concern for Terry and Kim since they impact event visibility. P3 representatives assured them that banquet seating can be configured so that visibility is not an issue and will present a drawing illustrating this point at the next meeting. They also stated that the exterior of the building is just a façade so the addition of windows and other exterior improvements will be possible.

**11.6 Improvements project status reports**

-West Hall carpet project is completed with the exception of Darrel's upstairs office.

-West Hall roof project is nearly completed. Bill is preparing the Notice of Completion. Alan reported to Kim that while installing the new coolers on the roof, he discovered that the original cooling system was not installed properly which could account for part of the reason why we have had so much trouble with it over the years. This most recent installation was done correctly which will give us a much more efficient system.

**11.7 End of fiscal year budget actions, for possible action**

There are no budget augmentations or transfers necessary for this fiscal year's budget.

**11.8 Annual fiscal report**

Our 2019 Fiscal Report must be published before July 1, 2019. Bill will get it submitted to The Humboldt Sun to comply with this requirement.

**11.9 Recent developments**

No report.

**12. Board Administrator.**

**12.1 Financial Reports, for discussion**

Room tax collections continue to be up slightly for the year.

**13. Other reports**

**13.1 WEC stall project**

The WEC staff has been working hard to get the additional covers on stalls at the fairgrounds. They should have these installed by the time SSIR staff and participants start to arrive on June 28.

**13.2 WEC outdoor sound project**

The sound system project at the outdoor arena is another project nearing completion. It will make a big difference for participants and spectators alike.

**14. Public Comment**

None.

**15. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, July 17, 2019, 4:00 pm.**

**16. Adjournment. *Ron Cerri made a motion to adjourn this meeting. Motion carried, 5-0.***

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON \_\_\_\_\_, 2019

As written \_\_\_\_\_

As corrected \_\_\_\_\_

Winnemucca Convention & Visitors Authority Board

*Convention & Visitors Authority Board Meeting June 19, 2019*

---

TERRY BOYLE  
Chairman and  
Motel Representative

---

BRIAN STONE  
Vice Chairman and  
Hotel Representative

---

JIM BILLINGSLEY  
Treasurer and City Representative

---

RON CERRI  
County Representative

---

JOHN ARANT  
Business Representative

Attest:

---

BILL MACDONALD  
Board Secretary and Counsel

---

KENDALL SWENSEN  
Board Administrator