

NOTICE OF PUBLIC MEETING
WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Winnemucca Convention & Visitors Authority Regular Meeting
Wednesday, December 20, 2023

3:00 PM:

Winnemucca Convention Center
West Hall
50 West Winnemucca Boulevard
Winnemucca, NV 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or discussion relating to an item may be delayed at any time. Public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on the agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Public comment may be heard on any item listed on the agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the meeting.

All public comment may be limited to three (3) minutes per person, at the discretion of the Board.

Agenda - Wednesday, December 20, 2023

VIRTUAL and IN PERSON
Convention Center West Hall Meeting Room is Open

FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS

[Click here to join the meeting](#)

Telephone (audio only): 1-775-446-0241, Conference ID: 994-474-616#

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL CALL, QUORUM DETERMINATION
2. PUBLIC COMMENT - Discussion only - This period is for comments by the public. No action may be taken on a matter raised until it is placed on an agenda for action.
3. MEETING NOTICE REPORT - Discussion and possible action – This period is to determine that the meeting agenda and notice for this meeting were timely and properly posted and distributed according to the requirements of NRS Chapter 241.
4. BUSINESS IMPACT DETERMINATION - Discussion and possible action – Determination whether or not any agenda item proposes the adoption of any rule which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by a business, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237.
5. CLAIMS-EXPENDITURES – Discussion and possible action - Claims, warrants, expenditures, and payment requests will be considered under this item.
5.1) WCVA Claims December 2023
[WCVA Claims December 2023.pdf](#)
6. CONSENT AGENDA - Discussion and possible action - The items may be approved in a single motion; however, upon Board member request, any consent item may be discussed separately from the other items and other action, including postponement or denial of the item, may take place.

- 6.1) Accommodation Tax 9-month refund requests as follows: Goodwin (\$720), Donaldson (\$490.80), Segura (\$731.40), Harber (\$725.22), Cochran (\$725.22), Harvane (\$494.28), Yeates (\$680.40), Penske (\$722.80), Derrick (\$1,209.60), Keuchel (\$593.05)
- 6.2) WCVA meeting minutes October 2023 and November 2023
7. GENERAL BUSINESS - Discussion and possible action, unless otherwise noted
- 7.1) Cumming Group/TSK, East Hall exterior renovation project, project design proposals review, and possible approval of design concepts for exterior building improvements and authorization to proceed with the project design and engineering phase, update on timeline and cost estimates
- 7.2) Jeremy Crosby, Winnemucca Ballons, Cooperative Funding Request, Winnemucca Balloon Festival, March 17-19, 2024, \$4,500
[Winnemucca Ballons Cooperative Funding Request 2024.pdf](#)
- 7.3) Larry Henman, Northern Nevada Billiards Association, Facility Grant Request, 5X5 Team Challenge, January 25-28, 2024
[N. NV Billiards Assn. 5x5 Team Challenge Facility Grant Request.pdf](#)
- 7.4) Ale Peters, Winnemucca FFA Alumni Association, Facility Grant Request, Winnemucca FFA Alumni Sizzlin' Steak Scholarship Dinner, February 24, 2024
[FFA Scholarship Dinner Facility Grant Request.pdf](#)
- 7.5) Casey Graham, Winnemucca Host Lions Club, Facility Grant Request, Lions Club Speech Contest, February 17, March 16, April 20, 2024
[Lion's Club Speech Contest Facility Grant Request.pdf](#)
- 7.6) Lindsey Tregellas, 777 Barrel Racing, Cooperative Funding Request, Hairy Horse Barrel Race, March 29-31, 2024, \$7,000
[777 Barrel Racing Hairy Horse Barrel Race Coop Funding Request.pdf](#)
- 7.7) Debbie Stone, Humboldt County Chamber of Commerce, Cooperative Funding Request, January–December, 2024, \$17,500
[Humboldt County Chamber of Commerce Cooperative Funding Request.pdf](#)
- 7.8) Darrel Field, Tri-County Fair, Cooperative Funding Request, Tri-County Fair, August 29–September 1, 2024, \$5,000
[Tri-County Fair Cooperative Funding Request 2024.pdf](#)
- 7.9) Darrel Field, Run-A-Mucca Committee dba WCVA, Request for approval of the proposed budget and Cooperative Funding Request, Run-A-Mucca Motorcycle and Music Festival, May 24–26, 2024, \$50,000 (underwriting)
[Run-A-Mucca Cooperative Funding Request 2024.pdf](#)
- 7.10) WCVA Staff, Request to change the authorized signers on the existing petty cash and Ranch Hand Rodeo accounts and to authorize opening two new Nevada State Bank checking accounts for (i) ATM funds and (ii) WEC stall and campsite rental funds
[WEC Checking Account Request.pdf](#)

7.11) WCVA Staff, Proposal from Nevada Advertising Co. to upgrade the WCVA electronic sign on West Winnemucca Boulevard with acrylic facings for the lettering, replacement of the vinyl coverings on the sign faces and changing all lights to LED, \$24,600
[WCVA Sign Improvement Proposal.pdf](#)

8. DIRECTOR'S REPORT - Discussion only - This item is for receiving reports, updates and information from the WCVA Director which are relevant to WCVA activities and functions. No action may be taken on a matter raised until it is placed on an agenda for action.
9. COUNSEL REPORT - Discussion only - This item is for receiving reports, updates and information from the WCVA Legal Counsel which are relevant to WCVA activities and functions. No action may be taken on a matter raised until it is placed on an agenda for action.
10. BOARD ADMINISTRATOR FINANCIAL REPORTS – Discussion and possible action - This item is for receiving reports, updates and information from the WCVA Board Administrator which are relevant to WCVA finances and budget activities and functions. The action may include recommendations regarding the investing of funds.
 - 10.1) Financial Reports
[Investment Account Nov 2023.pdf](#)
[Local Government Investment Pool November 2023.pdf](#)
[Investment Account Oct 2023.pdf](#)
[Humboldt County Room Tax November 2023.pdf](#)
11. OTHER REPORTS - Discussion only – This item is for receiving reports, department updates and information from the board or staff which may be relevant to WCVA activities and functions. No action may be taken on a matter raised until it is placed on an agenda for action.
 - 11.1) Miscellaneous reports, updates and information
12. PUBLIC COMMENT - Discussion only - This period is for comments by the public. No action may be taken on a matter raised until it is placed on an agenda for action.
13. ADJOURNMENT

NOTICE: The Winnemucca Convention & Visitor's Authority Board may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA Board has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting.

CERTIFICATE OF POSTING

PLACES POSTED: Winnemucca Convention Center: 50 W. Winnemucca Blvd. at _____ A.M. By: _____
Winnemucca Convention Center Website: www.winnemucca.com at _____ A.M. By: _____
Humboldt County Website: www.hcnv.us at _____ A.M. By: _____
State of Nevada Website: www.notice.nv.gov at _____ A.M. By: _____

MEETING DATE: December 20, 2023 POSTED BY: Shanna Dangel DATE POSTED: December 15, 2023

NOTE FOR SUPPORTING MATERIAL: A copy of the supporting material for the meeting may be obtained at County Commission meeting/agendas on the Humboldt County website: www.hcnv.us or by contacting Shanna Dangel, Administrative Clerk, at 50 W. Winnemucca Blvd., Winnemucca, Nevada 89445, (775) 623-5071, ext. 106.

NOTICE TO PERSONS WITH DISABILITIES - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Winnemucca Convention & Visitor Authority Office at 623-5071 in advance so that arrangements may be conveniently made.

EQUAL OPPORTUNITY NOTICE - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

NON-DISCRIMINATION STATEMENT - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: program.intake@usda.gov

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